

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Deerfield Board of Education
Regular Meeting
HS Board Room
September 20, 2010
6:30 pm**

BOE Present: Fischer, Haak, Mack, Meinecke, Page, Steen, Winkler

BOE Absent:

Administration Present: Becker, Callahan, Jensen, Johnsrud, Treuden
Administration Absent:

Student Representative Present: Ashley Konkel

Others Present: Jessica Carlson, Tom Bush, Randy Zakowski

1. Call to Order

Meeting called to order by President, Chris Page at 6:31 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Fischer, Haak, Mack, Meinecke, Page, Steen, Winkler.

3. Proof of Posting

Michelle Jensen presented proof of posting of the Amended Meeting Agenda on September 14, 2010.

4. Approval of Agenda

Additions of MS girl's basketball coaches were made to item 9H. Motion by Winkler/Fischer to approve the September 20, 2010 Regular Meeting Amended agenda with additions. Carried 7-0.

5. Approval of Minutes

Motion by Steen/Meinecke to approve the August 16, 2010 Regular Meeting minutes, and the August 30, 2010 Special Meeting minutes. Carried 7-0.

6. Financial Report and Approval of Current Expenditures: Doreen Treuden presented the financial reports for June and July. Motion by Fischer/Haak to approve reports. A roll call vote was taken. Unanimous.

7. Public Input: No public input given.

8. COMMITTEE REPORTS

Student School Board Representative Report: Ashley Konkel reported that the homecoming theme is Haunted Homecoming. Powder puff football will take place on October 13, the bonfire on October 14 following the Volleyball and the parade at 2:00 PM on October 15. HSSC has been monitoring lunch table washing and reported that the students are excited for the second food line to open.

Legislative Report/Discussion: Michelle Jensen shared that Wisconsin disseminated the Education Jobs funding according to state aid which allowed Deerfield to be awarded approximately \$172,000 to be used over the next two years.

Policy Committee Report/Discussion: Chris Page reported that discussion items from the meeting will be taken under new business. The committee also discussed graduation requirements specific to the desire to evaluate the current portfolio requirements.

Extra Curricular Committee Report: Sandy Fischer reported that the coaching recommendations will come under new business. They received a fall sports update and will be evaluating concerns about academic eligibility at the middle school level.

Finance Committee Report: Jim Haak shared that the committee discussed audit information, the transportation contract and annual meeting documents.

Facilities Committee Report: No meeting held.

Personnel Committee Report: Chris Page shared that discussion items will come under new business.

Technology Committee Report: No meeting held.

Safety Committee Report: No meeting held.

Health and Wellness Committee Report: Sandy Fischer shared that NFL 60 was a great success with about 400 participants. The committee is planning a staff and student wellness day in February.

Joint Interactive Committee Report: No meeting held.

Communications Committee Report: Michelle Jensen reported that the committee reviewed the communication action plan. The new website was previewed. The committee will look into volunteer outreach at the December meeting.

Ad-Hoc Extracurricular-Activity Account Committee Report: Doreen Treuden reported that the first meeting took place with a review of the activity account documents.

9. NEW BUSINESS

A. **Policy First Reading: Student Conduct (#443):** The policy committee brought forward some additions to the conduct policy specific to the behavior standards. Under the first

standard the words “physical appearance” was included with the list of harassing behaviors which are unacceptable. Under the tenth standard the words “without prior approval of the building administrator” were added to clarify the allowance of hats or head coverings during the school day. Motion by Winkler/Meinecke to approve new language and consider this 1st and 2nd reading of this policy. Carried 7-0.

- B. Recognition of Gifts to District:** There have been a number of donations made to the district this past month. The Knights of Columbus made their annual tootsie roll fundraiser contribution to the Special Education Department totaling \$165.28. Gary Borgrud donated the time and materials to build three lawn games for the PE Department valued at \$100.00. Lavonne Reschke donated a digital camera and accessories to the district valued at \$150.00.
- C. District Grants Update:** DPI awarded the district \$250 for the Movin and Munchin Program created last year by Pam Klein and Beka Johnson. Doreen Treuden applied for a Whole Foods store grant for salad bar equipment. Michelle Jensen reported that the federal COPS grant office will release information about the SRO grant and SOS grant on September 30.
- D. Announcement of Ad Hoc Extracurricular – Activity Account Committee Members:** Doreen Treuden announced the members of the committee which include: Doreen Treuden, Julie Jacobson, Ryan Petersen, Lindsey Chamberlain, Rhonda Gulbranson, Paul Haag, Nancy Konkel, Dave Borgrud, Laurie Steen, Sandy Fischer and Brad Johnsrud.
- E. Projected Third Friday Student Enrollment Count:** Barb Callahan reported that the tentative count from the September 17th third Friday count is 834. In September 2009 the count was 819. This count will be finalized in the next week.
- F. Authorization of Homecoming Bonfire:** Brad Johnsrud requested permission to hold the Homecoming Bonfire on the school site on Thursday, October 14 following the girl’s volleyball game. The bonfire is lit, supervised and extinguished by the DVFD. Motion by Fischer/Winkler to approve the homecoming bonfire. Carried 7-0.
- G. Staffing Recommendation(s) including but not limited to: Elementary Keyboarding:** Mark Becker recommended Vicky Borger to fill this part-time position. Vicky was the business education teacher in the district for many years until her recent retirement. The addition of this part-time position allows Marty Weidensee to provide more business education classes at the high school level. Motion by Meinecke/Winkler to approve the recommendation. Carried 7-0.
- H: Extracurricular Staffing Recommendation(s) including but not limited to: Girls Varsity Basketball:** Sandy Fischer reported the recommendation of Jesi Haak to serve as the Varsity Girls Basketball Coach. Barb Callahan and Brad Johnsrud completed the interview process for this position. Motion by Winkler/Meinecke to approve recommendation. Carried 6-0, Haak abstained.

Sandy Fischer reported the recommendations of Andrew Christianson and Beka Johnson to serve as the MS girls basketball coaches. Motion by Fischer/Mack to approve recommendations. Carried 7-0.

I: Non-Union Support Staff Contracts: Payroll/Benefits, IT Coord., Admin. Asst., AODA Coord., Bridges Coord.: The personnel committee proposed a 2.62% (average) wage increase for non-union administrative support staff contracts. Motion by Fischer/Haak to approve non-union support staff contracts. Carried 7-0.

Barb Callahan proposed a 2% increase to the Bridges salaries which have had no increase the past five years and proposed a 23 hours/week contract at \$28/hr for the AODA Coordinator. Motion by Winkler/Steen to approve the Bridges/AODA contracts. Carried 6-0. Page Abstained.

J: Administrative Contracts: Superintendent, Pupil Services/Special Education, Business Manager, Principal, Buildings and Grounds: The personnel committee proposed a 1.85% (average) wage increase for administrative contracts. Motion by Winkler/Mack to approve contracts. Carried 7-0.

10. School Board President's Report: Chris Page shared that he attended the fall inservice day for staff. He is planning to attend a Dane County School Board member meeting to discuss school funding. He is planning to attend the WASB advocacy conference November 13th. He announced that the board is committed to begin exploring long-term options for the middle school floor plan/classroom space.

11. Administrative Reports:

Michelle Jensen: Michelle Jensen shared a thank you to Brad, Joanne, and Maria for their flexibility in being housed in the sewing room for the past two months. They have adapted successfully to a unique "office area". She attended the fall superintendent's conference in Madison last week which featured speakers on technology integration in K-12 schools. She announced the start of the Chalk Talk sessions to be held at the DCC with the toddler play group parents and the senior citizens. Michelle commended the staff and students for an extremely positive start to the school year.

Mark Becker: Mark Becker announced the elementary PTO is hosting a presentation called PROKIDS on October 1. Students will see the show during the school day and an evening performance will be open to the public at 6:30 PM on October 1.

Brad Johnsrud: Brad Johnsrud complimented the high school/middle school staff on their assistance in supervising the lunch room. He mentioned that the teachers and students are working together to create a lunch release rotation to handle the large number of students in the lunch lines. He also mentioned that the staff held a very positive meeting focused on the non-violent communication initiative led by a group of staff members.

Doreen Treuden: Doreen Treuden shared that the moving date for the middle/high school office is Friday, September 24th and the lunch line will be moved in on September 21st. Two asphalt projects are near completion: elementary parking lots and areas of the MS/HS parking lots.

Upcoming Meetings were scheduled.

12. Adjournment

Motion by Mack/Meinecke to adjourn at 7:40 pm. Carried 7-0.

Respectfully Submitted,

Shelley Mack
Clerk